

# Lethbridge Public Library, Board of Directors

## Award Nomination Form

**Recognize someone's outstanding Library service by nominating them for an award today...**

The Lethbridge Public Library Board of Directors believes in recognizing and celebrating the contributions that individuals and organizations make towards the Library. These efforts enhance our services, and help us work to ensure that the Library is a welcoming, inclusive space that connects and strengthens our community.

*Please refer to detailed terms of reference for each award and nominee eligibility:*

**Special Services Award** – This award recognizes an individual or organization that has provided a significant contribution in initiating, working through, or completing a special project at the Lethbridge Public Library. Nominees:

- have a close tie to the Library and are actively involved in enhancing one or more services the Library offers;
- possess a dedication and enthusiasm for the involvement they have with the Library.

**Distinguished Recognition Award** – This award recognizes an individual or organization that best epitomizes or exemplifies the values, vision, and mission of the Lethbridge Public Library through their relationship with the Library and the community. Nominees:

- had or continue to have a major influence on the development or maintenance of public library services to the residents of Lethbridge;
- had or continue to have a positive and lasting impact on how the community views the library.

The Lethbridge Public Library Board of Directors, Library Advancement Committee, will screen all nominations to verify eligibility, and reserves the right to change the nomination category in cases where a nominee might better qualify in a different category.

Late nominations will not be accepted, but will be carried forward to the following year.

Incomplete or ineligible nominations will be disqualified.

An acknowledgement of receipt of nomination will be made to each nominator via email. If you do not receive acknowledgement of receipt, please contact Terra Plato, CEO, Lethbridge Public Library, at [Terra.Plato@lethlib.ca](mailto:Terra.Plato@lethlib.ca).

Successful nominees, and their nominators, will be contacted by the Lethbridge Public Library Board of Directors.

Nominations for recognition are confidential.

**Nominations and supporting documents must be submitted by Monday, February 5 to [Terra.Plato@lethlib.ca](mailto:Terra.Plato@lethlib.ca), or a branch of the Lethbridge Public Library to the attention of: Terra Plato, CEO, Lethbridge Public Library.**

**Nominee Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Nominated by: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Award being nominated for**

Special Services Award

Distinguished Recognition Award

**All nomination forms must be accompanied by**

A statement detailing how the individual or organization has met or exceeded in meeting the award criteria.

A brief biography of the individual or organization.

**Before submitting your nomination package, please ensure you have included the completed nomination form and all supporting documentation.**

