

	Main Branch		The Crossings Branch			
	Theatre Gallery	Community Meeting Room	The Friends Place	Digital Learning Centre (DLC)	Richardson Board Room	Servus Credit Union Meeting & Study Area
Equipment						
BluRay	✓	✓	✓			
Projector	✓	✓	✓			
Screen	✓			✓	✓	✓
Laptop	available	available	available	8 students + 1 Instructor PC's permanently placed	available	available
Speakers	✓	✓	✓			
Microphones	5 tables mic's, 1 hand held, 2 corded mics, 1 lapel, 1 podium	1 hand held, 1 lapel, 1 podium				
Piano	✓					
Inputs						
VGA	✓				✓	✓
HDMI	✓	✓	✓	✓		
Other Equipment	White Boards, Flip Charts, 6 Music Stands, Laptop Clicker		White Boards, Flip Charts, Laptop Clicker			
Layouts						
Theatre	180 chairs only	60 chairs only	60 chairs only			30 chairs only
Boardroom	20 tables - 60 chairs	8 tables - 28 chairs	8 tables - 28 chairs		1 table - 8 chairs	4 tables - 12 chairs
U-Shape	15 tables - 45 chairs	8 tables - 24 chairs	8 tables - 24 chairs			
Classroom	15 tables - 75 chairs (5 per table - 3 on one side and 1 on either end)	10 tables - 50 chairs (5 per table - 3 on one side and 1 on either end)	10 tables - 50 chairs (5 per table - 3 on one side and 1 on either end)			
Banquet	15 tables - 90 chairs (6 per table - 2 on each side and 1 on either end)	10 tables - 60 chairs (6 per table - 2 on each side and 1 on either end)	10 tables - 60 chairs (6 per table - 2 on each side and 1 on either end)			
Discussion	50 chairs only in U-shape	30 chairs only in U-shape	30 chairs only in U-shape			
Open	180 people	60 people	60 people			30 people
Other						
Size	42' X 50'	32' X 41'	22" X 45'	Computer Lab 16" X 19'6"	Fixed Boardroom 13' X 16'	16' X 16'
Max People	180	60	60	8	8	30
Times available	Monday & Tuesday 8am-8pm Wednesday to Friday 8am-5:30pm Saturday 10am-5:30pm Sunday 1pm-5pm	Monday & Tuesday 8am-8pm Wednesday to Friday 8am-5:30pm Saturday 10am-5:30pm Sunday 1pm-5pm	Monday-Wednesday 10am-5:30pm Thursday & Friday 10am-8pm Saturday 10am-5:30pm Sunday 1pm-5pm	Monday-Wednesday 10am-5:30pm Thursday & Friday 10am-8pm Saturday 10am-5:30pm Sunday 1pm-5pm	Monday-Wednesday 10am-5:30pm Thursday & Friday 10am-8pm Saturday 10am-5:30pm Sunday 1pm-5pm	Monday-Wednesday 10am-5:30pm Thursday & Friday 10am-8pm Saturday 10am-5:30pm Sunday 1pm-5pm
Fees for every 3 hour block (our system does not pro-rate - if you need 4 hours you would need to pay for 6 hours etc.)						
For Profit	\$160.00	\$100.00	\$120.00	\$100.00	\$100.00	\$100.00
Not for Profit	\$75.00	\$50.00	\$60.00	\$40.00	\$40.00	\$40.00