

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday, April 11 2018 in the Friends Room at Lethbridge Public Library The Crossings Branch.

Present from the Board: Allan Quinton, Ross Djuve, James Chymboryk, Linda Erickson, Melanie DeQuadros, Brendan Cummins, Wendy Kalkan

Regrets from the Board: Luke Bendkowski, Derrick Antson, Mark Campbell

Present from Administration: Terra Plato (*CEO*)
Barbara Longair (*Manager: Public Services*)

Regrets from Administration: Debi Charlesworth (*Manager: Corporate Services*)

Recording Secretary: Kat Short (*Executive Assistant*)

Guests:

1. CALL TO ORDER

- The Chair called the meeting to order at 5:32 p.m.

2. APPROVAL OF THE AGENDA

MOVED by Trustee Kalkan and SECONDED by Trustee Chymboryk that the April 11, 2018 Board Meeting Agenda be approved as amended

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – March 14, 2018

MOVED by Trustee Cummins and SECONDED by Trustee Djuve that the minutes from the March 14, 2018 Board meeting be approved

CARRIED

4. AUTOMATIC APPROVAL AGENDA

4.1. Reports of Standing committees

4.1.1. Advancement

4.1.1.1. Councillor meet and greet update

- Event is scheduled for Thursday, April 19. As many Board members as can attend are appreciated – Board members to meet in the Gallery space

4.1.2. Board/CEO Relations

- Regular positive Friday meeting

4.1.3. Finance

4.1.3.1. Finance C&C Report

MOVED by Trustee Djuve and SECONDED by Trustee Chymboryk that the Board accept and approve the 2017 Audited Financial Statement

CARRIED

MOVED by Trustee Erickson and SECONDED by Trustee Chymboryk that the Board approve the recommended changes to the committee Terms of Reference

CARRIED

4.1.4. Governance

- No report

4.1.5. Strategic Planning

- No report

4.1.6. 100th Anniversary Committee

- The Committee is in the process of asking for public input, working with The Galt - which will host a history of the library exhibit - working on plans for partnerships and planning an anniversary party. The Friends have expressed an interest in creating a book. Looking into a Blackfoot name for the library.

4.2. Chinook Arch Regional Library System Reports

- The renovations at Chinook will start soon. Library staff are working on a Plan of Service and a Communications person has been hired

4.3. Administration Reports

4.3.1. General & Administrative Report (newsletter)

4.4. Board Correspondence

- The Board received a letter from the Alberta Foundation for the Arts re: award of Arts Presenting Grant Stream, Subsidy for artist' fees grant

4.5. Friends of the Library Update

- The recent book sale was a success, the next sale is scheduled for June 30

4.6. Update from Council

4.7. Motion to Approve Written Reports "The Board accepts the written reports in Section 4 of the Agenda"

MOVED by Trustee Kalkan and SECONDED by Trustee DeQuadros to approve the written and oral reports in Section 4 of the Agenda

CARRIED

5. ACTION MOTIONS ARISING FROM REPORTS

- Risk Management policies will be included in next month's CEO Constraint Compliance Report

6. CEO CONSTRAINT COMPLIANCE REPORT

- No report

7. OTHER BUSINESS

7.1 Report to the Community

- April 30 is the suggested date to present the report to City Council

7.2 MBMP Update

- A committee has been established to create an Indigenous space as part of the North Wing renovations. The committee has been meeting and is evolving well.

7.3 Staffing Update

- Presented for information

8 IN-CAMERA ITEMS

- No items

9 ADJOURNMENT

MOVED by Trustee Chymboryk that the meeting be adjourned at 6:37 pm

CARRIED

Chair _____ Signature on File

Trustee _____ Signature on File

NEXT REGULAR BOARD MEETING: MAY 9, 2018 AT 5:30 P.M. IN THE LETHBRIDGE PUBLIC LIBRARY COMMUNITY MEETING ROOM,
MAIN BRANCH