

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday, February 13, 2019 in the Community Meeting Room at Lethbridge Public Library Main Branch.

**Present from the Board:** James Chymboryk, Craig Brown, Ross Djuve, Jennifer Gullage-Payne, Wendy Kalkan, Linda Erickson, Sean Hubbell, Mark Campbell

**Regrets from the Board:** Allan Quinton

**Present from Administration:** Terra Plato (*CEO*)  
Barbara Longair (*Manager: Public Services*)  
Debi Charlesworth (*Manager: Corporate Services*)

**Recording Secretary:** Kat Short (*Executive Assistant*)

**Guests:**

#### 1. CALL TO ORDER

- The Vice Chair called the meeting to order at 5:29 pm

##### 1.1. Acknowledgement statement

The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future

#### 2. APPROVAL OF THE AGENDA

**MOVED by Trustee Kalkan and SECONDED by Trustee Brown that the February 13, 2019 Board Meeting Agenda be approved as presented**

CARRIED

#### 3. APPROVAL OF THE MINUTES

##### 3.1. Regular Board Meeting – January 9, 2019

**MOVED by Trustee Erickson and SECONDED by Trustee Gullage-Payne that the minutes from the January 9, 2019 Regular Board meeting be approved as presented**

CARRIED

##### 3.2. Organizational Meeting – January 9, 2019

**MOVED by Trustee Chymboryk and SECONDED by Trustee Hubbell that the minutes from the January 9, 2018 Organizational Board meeting be approved as presented**

CARRIED

#### 4. AUTOMATIC APPROVAL AGENDA

##### 4.1. Reports of Standing committees

###### 4.1.1. Advancement

- There have been three nominations for Board awards
- 4.1.2. Board/CEO Relations
  - Regular positive meeting
- 4.1.3. Finance
  - 4.1.3.1. Finance C&C Report
    - Presented for information
- 4.1.4. Governance
  - No report
- 4.1.5. Strategic Planning
  - 4.1.5.1. Plan of Service Report
    - Presented for information
- 4.1.6. 100<sup>th</sup> anniversary
  - The Gwynne Dyer event was very successful
- 4.2. Chinook Arch Regional Library System Reports
  - 4.2.1. Chinook Arch Board Report
    - Brochure presented for information
- 4.3. Administration Reports
  - 4.3.1. General & Administrative Report (newsletter)
    - Barbara Longair presented information on upcoming Library programs
- 4.4. Board Correspondence
  - No report
- 4.5. Friends of the Library Update
  - The Friends are not meeting as often as in the past. Their next meeting will be April 9.
- 4.6. Update from Council
  - A Board member has been recommended to sit on both the LPL and Chinook Arch Boards
- 4.7. Board Updates to Council
  - No report
- 4.8. Motion to Approve Written Reports “The Board accepts the written reports in Section 4 of the Agenda”  
**MOVED by Trustee Chymboryk and SECONDED by Trustee Kalkan to approve the written and oral reports in Section 4 of the Agenda**

**CARRIED**

**5. ACTION MOTIONS ARISING FROM REPORTS**

**6. CEO CONSTRAINT COMPLIANCE REPORT**

**7. OTHER BUSINESS**

7.1 2019 Public Library Survey and 2018 Annual Report of Public Libraries in Alberta

**MOVED by Trustee Brown and SECONDED by Trustee Hubbell that the Board approve the survey as presented**

**CARRIED**

7.2 2018 Output Measures

- Presented for information

7.3 Alberta Library Conference

- The Board Chair and possibly one other member interested in attending

**8 IN-CAMERA ITEMS**

**NO ITEMS**

**9 ADJOURNMENT**

**MOVED by Trustee Brown that the meeting be adjourned at 6:16 pm**

**CARRIED**

Chair \_\_\_\_\_

Trustee \_\_\_\_\_

**NEXT REGULAR BOARD MEETING MARCH 13, 2019 AT 5:30 P.M. IN THE LETHBRIDGE PUBLIC LIBRARY COMMUNITY MEETING ROOM,  
MAIN BRANCH**