

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m., Wednesday March 14, 2018 in the Staff Meeting Room at Lethbridge Public Library Main Branch.

Present from the Board: Ross Djuve, James Chymboryk, Derrick Antson, Wendy Kalkan, Melanie DeQuadros, Linda Erickson, Mark Campbell

Regrets from the Board: Allan Quinton, Luke Bendkowski, Brendan Cummins

Present from Administration: Terra Plato (*CEO*)
Debi Charlesworth (*Manager: Corporate Services*)
Barbara Longair (*Manager: Public Services*)

Recording Secretary: Kat Short (*Executive Assistant*)

Guests:

1. CALL TO ORDER

- The Vice-Chair called the meeting to order at 5:30 p.m.

2. APPROVAL OF THE AGENDA

MOVED by Trustee Antson and SECONDED by Trustee Chymboryk that the March 14, 2018 Board Meeting Agenda be approved as presented

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – February 14, 2018

MOVED by Trustee Erickson and SECONDED by Trustee Kalkan that the minutes from the February 14, 2018 Board meeting be approved

CARRIED

4. AUTOMATIC APPROVAL AGENDA

4.1. Reports of Standing Committees

4.1.1. Advancement

4.1.1.1. Terms of Reference

MOVED by Trustee Kalkan and SECONDED by Trustee Antson that the Board approve the Advancement Committee's updated Terms of Reference as amended

CARRIED

MOVED by Trustee Kalkan SECONDED by Trustee Chymboryk that the Friends of Lethbridge Public Library receive the 2018 Distinguished Recognition award

CARRIED

- The Board will host a tea from 4 – 5 pm prior to the April 11th Board meeting where Trustee Kalkan will present the Distinguished Service award to the Friends
- The Advancement Committee will be inviting City Councillors to a meet and greet at LPL on April 19 at 1:00 pm to tour the renovations and as an opportunity for Board members to speak with council. Details on the format will be discussed via email with assistance from Terra and Jenn Schmidt-Rempel

4.1.2. Board/CEO Relations

- Regular Friday meeting. Positive meeting

4.1.3. Finance

4.1.3.1. BAU & Trust Report

- Presented for information

4.1.3.2. Endowment Fund Statements

- Presented for information

4.1.3.3. Finance C&C Report

MOVED by Trustee Djuve and SECONDED by Trustee Campbell that the Board approve funds up to \$25,000 from the books/materials BAU for furnishings for MBMP

CARRIED

MOVED by Trustee Djuve and SECONDED by Trustee Antson that the Board approve funds up to \$40,000 from the Special Service Projects BAU for development of the indigenous space

CARRIED

4.1.4. Governance

- No report

4.1.5. Strategic Planning

- No report

4.1.6. 100th anniversary committee

- No report

4.2. Chinook Arch Regional Library System Reports

- Planning and Facilities committee has met and plans for the renovations are underway
- Chinook staff are working on a service plan

4.3. Administration Reports (Newsletter)

- Presented for information

4.4. Board Correspondence

4.5. Friends of the Library Update

- Friends looking forward to being involved with 100th anniversary celebrations
- The Friends were given the requested list of Library wants/needs

4.6. Update from Council

- The Board was thanked for its response to a letter sent to councillor Campbell about safety concerns in the library
- Heart of the City reports the safe consumption site is having a positive impact
- City planning to start an Ambassador program for the downtown

4.7. Motion to Approve Written Reports “The Board accepts the written reports in Section 4 of the Agenda”

MOVED by Trustee Kalkan and SECONDED by Trustee Chymboryk to approve the written and oral reports in Section 4 of the Agenda

CARRIED

5. ACTION MOTIONS ARISING FROM REPORTS

6. DIRECTOR CONSTRAINT COMPLIANCE REPORT

7. OTHER BUSINESS

7.1 Executive Succession Plan approval

MOVED by Trustee Campbell and SECONDED by Trustee Antson that the Board approve the executive succession plan as amended

CARRIED

7.2 MBMP Update

- Presented for information

8 IN-CAMERA ITEMS

NO ITEMS

9 ADJOURNMENT

MOVED by Trustee Antson that the meeting be adjourned at 6:59 pm

CARRIED

Chair _____

Trustee _____

**NEXT REGULAR BOARD MEETING APRIL 11, 2018 AT 5:30 P.M. IN THE LETHBRIDGE PUBLIC LIBRARY COMMUNITY MEETING ROOM,
MAIN BRANCH**