

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday May 8, 2019 in the Community Meeting Room at Lethbridge Public Library Main Branch.

Present from the Board: Heather Woodruff, Craig Brown, James Chymboryk, Allan Quinton, Wendy Kalkan, Ross Djuve, Jennifer Gullage-Payne, Mark Campbell

Regrets from the Board: Linda Erickson, Sean Hubbell

Present from Administration: Terra Plato (*CEO*)
Barbara Longair (*Manager: Public Services*)
Debi Charlesworth (*Manager: Corporate Services*)

Recording Secretary: Kat Short (*Executive Assistant*)

Guests:

1. CALL TO ORDER

- The Chair called the meeting to order at 5:34 pm

1.1. Acknowledgement statement

The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future

2. APPROVAL OF THE AGENDA

MOVED by Trustee Gullage-Payne and SECONDED by Trustee Brown that the May 8, 2019 Board Meeting Agenda be approved as presented

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – April 10, 2019

MOVED by Trustee Kalkan and SECONDED by Trustee Woodruff that the minutes from the April 10, 2019 Board meeting be approved as presented

CARRIED

4. AUTOMATIC APPROVAL AGENDA

4.1. Reports of Standing committees

4.1.1. Advancement

- No report

4.1.2. Board/CEO Relations

- Regular positive Friday meeting

4.1.3. Finance

4.1.3.1. Finance C&C Report

- Presented for information

MOVED by Trustee Brown and SECONDED by Trustee Chymboryk that the Board accept and approve the 2018 Audited Financial Statement as presented

CARRIED

4.1.4. Governance

- No report

4.1.5. Strategic Planning

- No report

4.1.6. 100th Anniversary Planning Committee

- Approval has come from the Historical Society for us to create a booklet from the Alex Johnston manuscript. The posting for a writer in residence has gone out. Plans are in process for the August 17 event. The idea for a time capsule has been scrapped, another program will happen on August 14. Hope to announce the art work from the public art committee at the August 14 event.

4.2. Chinook Arch Regional Library System Reports

4.2.1. Chinook Arch Board Report

- Save the date for the grand re-opening on May 30

4.3. Administration Reports

4.3.1. General & Administrative Report (newsletter)

- Barb Longair presented on the following: The author talk with cookbook author Claire Tansey was very well attended. Certified KonMari consultant Helen Youn will be at both branches, 11:00 at Main and 2:00 at The Crossings, on Saturday, June 1. The 20th anniversary of Books for Babies event will be in the library May 9 from 2 – 4 in Piitoysis. The Crossings will be hosting a big truck petting zoo on May 25 from 11 – 3.

4.4. Board Correspondence

- Letter from Ron MacDonald law offices re: interim distribution trust cheque from the estate of Don Peter Globa. Once CRA goes through the funds LPL will be notified of the full entitlement.

4.5. Friends of the Library Update

- No report

4.6. Update from Council

- The downtown BRZ group is happy with the actions and results of the downtown clean and safe strategy. The Reconciliation Lethbridge Advisory Committee is continuing to work on initiatives and actions.

4.7. Board Update to Council

- No report

4.8. Motion to Approve Written Reports “The Board accepts the written reports in Section 4 of the Agenda”

MOVED by Trustee Djuve and SECONDED by Trustee Chymboryk to approve the written and oral reports in Section 4 of the Agenda

CARRIED

5. ACTION MOTIONS ARISING FROM REPORTS

- No report

6. CEO CONSTRAINT COMPLIANCE REPORT

- Presented for information

7. OTHER BUSINESS

7.1 Alberta Library Conference Reports

- Both Allan and Wendy attended. Wendy went to a session on advocacy and best practices in libraries and enjoyed the speakers. Allan enjoyed the conference and feels it is very worthwhile to hear other library stories and to meet people from other libraries.

7.2 Letter to Minister of Municipal Affairs

- At the Alberta Library Conference, Nodes directors and chairs met to discuss changes to the provincial government and what that might mean for public libraries. A first step taken was the drafting of the presented letter which will be sent to the new Minister of Municipal Affairs.

8 IN-CAMERA ITEMS

8.1 Review of Memorandum of Settlement with CUPE Local 70 – Library Employees – Collective Agreement Jan 1, 2019 – Dec 31, 2022

MOVED by Trustee Kalkan and SECONDED by Trustee Brown that the Board move in camera at 6.07

CARRIED

MOVED by Trustee Kalkan and SECONDED by Trustee Chymboryk that the Board move out of in camera at 6:23

CARRIED

MOVED by Trustee Kalkan and SECONDED by Trustee Woodruff that the Board ratify the Memorandum of Agreement as negotiated

CARRIED

9 ADJOURNMENT

MOVED by Trustee Campbell that the meeting be adjourned at 7:01pm

CARRIED

Chair _____

Trustee _____

**NEXT REGULAR BOARD MEETING JUNE 12, 2019 AT 5:30 P.M. IN THE LETHBRIDGE PUBLIC LIBRARY COMMUNITY MEETING ROOM,
MAIN BRANCH**