

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m., Wednesday, May 9, 2018 in the Community Meeting Room at Lethbridge Public Library Main Branch.

Present from the Board: Allan Quinton, Ross Djuve, Linda Erickson, Brendan Cummins, Wendy Kalkan, Luke Bendkowski, Derrick Antson, Mark Campbell

Regrets from the Board: James Chymboryk, Melanie De Quadros

Present from Administration: Terra Plato (*CEO*)
Barbara Longair (*Manager: Public Services*)
Debi Charlesworth (*Manager: Corporate Services*)

Recording Secretary: Kat Short (*Executive Assistant*)

Guests: Madeline Gormley (*Manager: Information Services*)

1. CALL TO ORDER

- The Chair called the meeting to order at 5:33p.m.

2. APPROVAL OF THE AGENDA

Trustee Quinton added 7.4 Staffing Update

MOVED by Trustee Cummins and SECONDED by Trustee Antson that the May 9, 2018 Board Meeting Agenda be approved as amended

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – date

MOVED by Trustee Erickson and SECONDED by Trustee Bendkowski that the minutes from the April 11, 2018 Board meeting be approved

CARRIED

4. AUTOMATIC APPROVAL AGENDA

4.1. Reports of Standing committees

4.1.1. Advancement

- The Media sneak peak of the North Wing renovations will be Thursday, May 31 with the Friends possibly following on June 1
- The Committee will be encouraging the Friends to send “what does the library mean to you” as part of the 100th anniversary

- The Committee asks any Board members on social media to please send out “what a library means to you” in general, not just Lethbridge Public, for the 100th

4.1.2. Board/CEO Relations

- Regular positive Friday meeting. Looking at CEO evaluation

4.1.3. Finance

4.1.3.1. Budget Variance Report

- Presented for information

4.1.4. Governance

4.1.4.1. Policy Updates

- Changes to LB17, LB18, LB19, LB20, LB21, LB22, LB29

MOVED by Trustee Cummins and SECONDED by Trustee Erickson that the Board adopt the revisions of policies LB17, LB18, LB19, LB20, LB21, LB22, LB29 as presented

CARRIED

4.1.5. Strategic Planning

- No report

4.1.6. 100th anniversary

- The Committee has put out a call for digital stories
- A suggestion was made to offer free library memberships

4.2. Chinook Arch Regional Library System Reports

- Next meeting on the 24

4.3. Administration Reports

- Newsletter
- Terra reported on the 3 surveys the library is asking library users to complete

4.4. Board Correspondence

4.5. Friends of the Library Update

4.6. Update from Council

- City Council is formulating a Strategic Plan, working on budgeting and looking over the recently sent out satisfaction survey results. On May 28th from 6 – 9 pm there will be a cannabis information presentation

4.7. Motion to Approve Written Reports “The Board accepts the written reports in Section 4 of the Agenda”

MOVED by Trustee Bendkowski and SECONDED by Trustee Djuve to approve the written and oral reports in Section 4 of the Agenda

CARRIED

5. ACTION MOTIONS ARISING FROM REPORTS

6. DIRECTOR CONSTRAINT COMPLIANCE REPORT

PRESENTED FOR INFORMATION

7. OTHER BUSINESS

7.1 MBMP Update

- Presented for information

7.2 CALP Grant Review

- Madeline Gormley presented information on the Community Adult Learning Program Grant and the program that it funds

7.3 ALC updates

- The Friday Keynote speaker, Scott Bonner, Director of the Ferguson Municipal library, was very powerful and inspiring

7.4 Staffing issues

- Trustee Luke Bendkowski will be leaving the Board as he pursues further education

8 IN-CAMERA ITEMS

NO ITEMS

9 ADJOURNMENT

MOVED by Trustee Kalkan that the meeting be adjourned at 7.21pm

CARRIED

Chair _____ Signature on file

Trustee _____ Signature on file

NEXT REGULAR BOARD MEETING JUNE 13, 2018 AT 5:30 P.M. IN THE LETHBRIDGE PUBLIC LIBRARY, COMMUNITY MEETING ROOM, MAIN BRANCH