

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday, November 14, 2018 in the Community Meeting Room at Lethbridge Public Library Main Branch.

Present from the Board: Allan Quinton, James Chymboryk, Derrick Antson, Linda Erickson, Ross Djuve, Brendan Cummins, Mark Campbell

Regrets from the Board: Wendy Kalkan

Present from Administration: Terra Plato (CEO)
Barbara Longair (Manager: Public Services)
Debi Charlesworth (Manager: Corporate Services)

Regrets from Administration:

Recording Secretary: Kat Short (Executive Assistant)

Guests:

1. CALL TO ORDER

- The Chair called the meeting to order at 5:30 pm

1.1. Acknowledgement statement

The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future

2. APPROVAL OF THE AGENDA

- Trustee Cummins added agenda item 4.1.4.2

MOVED by Trustee Djuve and SECONDED by Trustee Chymboryk that the November 14, 2018 Board Meeting Agenda be approved as amended

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – date

MOVED by Trustee Antson and SECONDED by Trustee Chymboryk that the minutes from the October 10, 2018 Board meeting be approved

CARRIED

4. AUTOMATIC APPROVAL AGENDA

4.1. Reports of Standing committees

4.1.1. Advancement

4.1.1.1. Committee Report

- T. Plato presented the five E's of libraries as developed by the American Library Association including specific LPL examples.

4.1.2. Board/CEO Relations

- Regular positive Friday meeting

4.1.3. Finance

4.1.3.1. Budget Variance Report

- Presented for information

4.1.4. Governance

4.1.4.1. Cannabis Use Bylaw

MOVED by Trustee Cummins SECONDED by Trustee Djuve that the Cannabis Use Bylaw be given third reading

CARRIED

4.1.4.2. Amendment to Bylaws of the City of Lethbridge Library Board

MOVED by Trustee Cummins SECONDED by Trustee Antson to strike 4.4.14 from the current Bylaws of the City of Lethbridge Library Board article 4.4

CARRIED

4.1.5. Strategic Planning

- No report

4.1.6. 100th Anniversary Committee

- The Galt Museum is extending their 100th anniversary exhibit to June 2; there is an exhibit opening on February 14 at noon. The committee has set August 14 as the official 100th celebration date. A time capsule ceremony will be planned for August 17. Other events are being worked on with more information forthcoming as finalized. An oral history project is being investigated with a discussion held on the viability of such a project as the costs are quite high. Trustee Cummins will investigate a scaled down version so that we can still have some sort of history of the Library produced.

4.2. Chinook Arch Regional Library System Reports

- On behalf of Trustee Kalkan, Terra presented the date for the upcoming Chinook Arch December Board meeting.

4.3. Administration Reports

4.3.1. General & Administrative Report (Newsletter)

- B. Longair presented on different events upcoming at the library including: a Spelling bee, National Child Day, sale of Banff Mountain Film Festival tickets, an Angel tree in the

Main Branch, a knitting tree at The Crossings Branch, Food for Fines and lastly, the video displays are up and running.

4.4. Board Correspondence

- No report

4.5. Friends of the Library Update

- On behalf of Trustee Kalkan, Terra presented information on The Friends December book sale as well as an ask of any Board member(s) interested in volunteering for either the Casino or the Banff Mountain Film Festival to please contact Wendy.

4.6. Update from Council

- Budget deliberations to begin next week. A coalition is being formed to work on the drug crisis and working on Terms of Reference. Council also looking at a pilot project on backyard hens.

4.7. Board Updates to Council

- A question was raised on LPL's ask for a second security guard. While the supervised consumption site has helped with drug use in the library, we would like this to continue. There is a need for a site for consuming, not at library. Security is our number one priority.

4.8. Motion to Approve Written Reports "The Board accepts the written reports in Section 4 of the Agenda"

MOVED by Trustee Cummins and SECONDED by Trustee Chymboryk to approve the written and oral reports in Section 4 of the Agenda

CARRIED

5. ACTION MOTIONS ARISING FROM REPORTS

6. CEO CONSTRAINT COMPLIANCE REPORT

- November is succession planning month, there are no changes to the document approved in March

7. OTHER BUSINESS

7.1 December Board Meeting

- To be held at Luigis south with Administrative staff and new board members invited to the dinner

7.2 2018 Staff Christmas party invitation

- Invitation included in package

7.3 LPL Lorax Award

- Members of the Board on the selection committee will be the chair and Trustee Antson

8 IN-CAMERA ITEMS

MOVED by Trustee Erickson and SECONDED by Trustee Cummins to move in camera at 6:31

MOVED by Trustee Cummins and SECONDED by Trustee Antson to move out of in camera at 6:37

ADJOURNMENT

MOVED by Trustee Cummins that the meeting be adjourned at 6:37 pm

CARRIED

Chair Signature on file

Trustee Signature on file

NEXT REGULAR BOARD MEETING DECEMBER 12, 2018 AT 5:30 P.M. OFF SITE