

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday, October 10, 2018 in the Community Meeting Room at Lethbridge Public Library Main Branch.

Present from the Board: Allan Quinton, Derrick Antson, Wendy Kalkan, Brendan Cummins, James Chymboryk, Ross Djuve, Mark Campbell

Regrets from the Board: Linda Erickson

Present from Administration: Terra Plato (*CEO*)
Barbara Longair (*Manager: Public Services*)
Debi Charlesworth (*Manager: Corporate Services*)

Recording Secretary: Kat Short (*Executive Assistant*)

Guests: Rob Parks

1. CALL TO ORDER

- The Chair called the meeting to order at 5:28 pm

1.1. Acknowledgement Statement

The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future

2. APPROVAL OF THE AGENDA

- The chair moved agenda item 7.1 to 3.2

MOVED by Trustee Antson and SECONDED by Trustee Cummins that the October 10, 2018 Board Meeting Agenda be approved as amended

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – September 12, 2018

MOVED by Trustee Kalkan, and SECONDED by Trustee Chymboryk that the minutes from the September 12, 2018 Board meeting be approved

CARRIED

4. AUTOMATIC APPROVAL AGENDA

4.1. Reports of Standing committees

- Advancement
 - 4.1..1. WOTS
 - Initial review of WOTS stats presented for information

- Board/CEO Relations
 - Regular positive meeting
 - 4.1..1. Nominations Committee
 - Trustee Kalkan will head up the nomination committee with assistance from Trustee Chymboryk
 - An email will be sent to Board members asking who may be interested in the Chair and Vice-Chair positions

- Finance
 - 4.1..1. Finance C&C Report

MOVED by Trustee Djuve and SECONDED by Trustee Cummins that the Board approve the 2019-2022 budget as presented

CARRIED

MOVED by Trustee Djuve and SECONDED by Trustee Chymboryk that the Board approve the five budget initiatives as presented

CARRIED

- Governance
 - 4.1..1. Cannabis Use Bylaw

Trustee Cummins presented the Cannabis Use Bylaw for consideration

MOVED by Trustee Cummins and SECONDED by Trustee Kalkan that Cannabis Use Bylaw be given first reading

CARRIED

MOVED by Trustee Kalkan and SECONDED by Trustee Antson that the Board approve the draft Cannabis Use Bylaw as an interim policy as amended until such time as the bylaw is passed by City Council.

CARRIED

MOVED by Trustee Djuve and SECONDED by Trustee Antson that the Cannabis Use Bylaw be given a second reading.

CARRIED

MOVED by Trustee Djuve and SECONDED by Trustee Chymboryk that the Cannabis Use Bylaw be given third reading.

CARRIED

- Strategic Planning
 - No report
- 100th anniversary
 - The Galt will launch the 100th anniversary of LPL exhibit from February 16 through June 2. A grand opening reception will be held on February 14 at noon at the museum

4.2. Chinook Arch Regional Library System Reports

- Construction is moving along. Budget has been presented to 15 communities

4.3. Administration Reports

- General & Administrative Report (Newsletter)

4.4. Board Correspondence

4.5. Friends of the Library Update

- The Friends will hold their AGM on Monday, November 5, an invitation will be forthcoming.
- Looking for volunteers for BMFF

4.6. Update from Council

- No report

4.7. Board update to council

- No report

4.8. Motion to Approve Written Reports “The Board accepts the written reports in Section 4 of the Agenda”

MOVED by Trustee Antson and SECONDED by Trustee Cummins to approve the written and oral reports in Section 4 of the Agenda

CARRIED

5. ACTION MOTIONS ARISING FROM REPORTS

- Cannabis Use policy to be rescinded after it becomes a bylaw
- 15 minute parking zone/parking concerns to be revisited at a future Board mtg.

6. CEO CONSTRAINT COMPLIANCE REPORT

- Presented for information

7. OTHER BUSINESS

7.1 LPL Community Needs Assessment Review (Guest Rob Parks)

- Along with Dave McGarva (RC Strategies +PERC) & Grant Gabert (Tantus) via teleconference, Rob Parks presented a review of information gathered for the LPL Community Needs Assessment

7.2 15 minute parking zone/parking concerns

- There have been requests from the Friends to have a designated parking spot for members as well as a request from the public for a 15 minute parking spot for persons dropping off books
- To be tabled for a future board mtg.

7.3 AACE Award

- Presented for information

7.4 2019 Library Closures

MOVED by Trustee Djuve and SECONDED by Trustee Antson that the Board approve the 2019 calendar of Library closures as presented

CARRIED

8 IN-CAMERA ITEMS

NO ITEMS

9 ADJOURNMENT

MOVED by Trustee Djuve that the meeting be adjourned at 8:11pm

CARRIED

Chair Signature on file

Trustee Signature on file

NEXT REGULAR BOARD MEETING NOVEMBER 14, 2018 AT 5:30 P.M. IN THE LETHBRIDGE PUBLIC LIBRARY COMMUNITY MEETING ROOM, MAIN BRANCH