

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday, September 12, 2018 in the Community Meeting Room at Lethbridge Public Library Main Branch.

Present from the Board: Allan Quinton, Ross Djuve, Derrick Antson, Brendan Cummins, Wendy Kalkan, James Chymboryk, Mark Campbell

Regrets from the Board: Linda Erickson

Present from Administration: Terra Plato (*CEO*)
Barbara Longair (*Manager: Public Services*)
Debi Charlesworth (*Manager: Corporate Services*)

Recording Secretary: Kat Short (*Executive Assistant*)

Guests:

1. CALL TO ORDER

- The Chair called the meeting to order at 5:31 p.m.

2. APPROVAL OF THE AGENDA

- Trustee Cummins requested agenda items 4.1.4., Governance and 4.1.6., 100th Anniversary Committee, be moved to follow agenda item 3, Approval of the Minutes
- The Chair added Agenda Item 7.9, Board Pictures

MOVED by Trustee Cummins and SECONDED by Trustee Chymboryk that the September 12, 2018 Board Meeting Agenda be approved as amended

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – June 13, 2018

MOVED by Trustee Antson and SECONDED by Trustee Kalkan that the minutes from the June 13, 2018 Board meeting be approved

CARRIED

4. AUTOMATIC APPROVAL AGENDA

4.1. Reports of Standing committees

4.1.1. Advancement

- No report

4.1.2. Board/CEO Relations

- Regular positive Friday meeting

4.1.3. Finance

4.1.3.1. Finance C&C Report

- Presented for information

4.1.4. Governance

- The Governance Committee presented Board policies LB28 and LB30. LB28 will now include an attached appendix. The decision on a policy around cannabis use will wait until the City drafts their policy

MOVED by Trustee Cummins and SECONDED by Trustee Campbell that the Board adopt the revisions of policies LB28 and LB30 as amended

CARRIED

4.1.5. Strategic Planning

- No report

4.1.6. 100th Anniversary Committee

4.1.6.1. 100th Anniversary C&C Report

- The Committee has met and is working on selecting dates and ideas for the anniversary. The Library Program committee has offered many ideas for events. The Galt will be launching a 100th anniversary of the library exhibit from mid-February to mid-May.

MOVED by Trustee Cummins and SECONDED by Trustee Antson to approve funds up to \$84,000.00 from the books and periodicals BAU for the 100th anniversary project

CARRIED

4.2. Chinook Arch Regional Library System Reports

- Construction is underway. Chinook CEO to visit each municipality to inform them of Chinook Arch 2019-2022 budget requests

4.3. Administration Reports

4.3.1. General & Administrative Report (newsletter)

- Barb Longair reported on LPL's hiring of Linda Weasel Head in the newly created Indigenous Liaison term position as well as on events in the library during the upcoming Reconciliation Week. We will be observing Orange Shirt day on Friday, September 28. In October we will be celebrating differently abled people throughout the city, as well as our foreign film festival and spelling bees. The Crossing's has two new tech programs, STEAM lab and a Tardis tech program.

4.4. Board Correspondence

4.5. Friends of the Library Update

- The Friends will be undergoing a change to their executive with the chair and vice chair both resigning. The Friends AGM will be on Monday, November 5. They are enthused to be part of the 100th anniversary and will be allocating some monies for something specific. They will have a table at WOTS and will be raffling off a gift certificate for Hot Wire Panini. Casino coming up and they are looking for volunteers.

4.6. Update from Council

- City Council has asked for the creation of a committee to deal with the opioid crisis and an ad hoc committee has been struck to determine how best to go forward
- Council is interested in bringing the Ambassador Watch program to Lethbridge

4.7. Motion to Approve Written Reports “The Board accepts the written reports in Section 4 of the Agenda”

MOVED by Trustee Chymboryk and SECONDED by Trustee Djuve to approve the written and oral reports in Section 4 of the Agenda

CARRIED

5. ACTION MOTIONS ARISING FROM REPORTS

6. CEO CONSTRAINT COMPLIANCE REPORT

- No report

7. OTHER BUSINESS

7.1 Urban Initiatives Program grant application

MOVED by Trustee Kalkan and SECONDED by Trustee Campbell that the board pass a motion in support of the funding application to the Urban Initiatives Program for a term Indigenous Liaison position at the Library in order to support the Library’s response to the Truth and Reconciliation Commission of Canada’s Calls to Action

CARRIED

7.2 Endorsement of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) and the Canadian Federation of Libraries Association Truth and Reconciliation Committee Report and Recommendations (CFLA-FCAB TRC)

MOVED by Trustee Kalkan and SECONDED by Trustee Antson that the city of Lethbridge Board endorse the UN declaration on the rights of indigenous people (UNDRIP), as well as the Canadian Federation of Libraries Association Truth and Reconciliation Committee Report and Recommendations (CFLA-FCAB TRC).

CARRIED

7.3 Adoption of acknowledgement statement

MOVED by Trustee Kalkan and SECONDED by Trustee Campbell that the Board formally adopt the acknowledgement statement as presented for use in official library and board business, including board meetings and library publications

CARRIED

7.4 Output measures

- Presented for information

7.5 Risk Assessment Register

- Presented for information

7.6 WOTS Opening Reception

- All Board members are invited to the WOTS Opening reception on Friday, September 21

7.7 Staff Christmas Party

- Presented for information

MOVED by Trustee Kalkan and SECONDED by Trustee Campbell that the Library Board approve up to \$3500 for the LPL staff Christmas party for 2018

7.8 MBMP Summary

- Debi presented on the few remaining things needed to be completed as part of MBMP. North wing lower bathrooms are being altered to be barrier free – this is not part of MBMP.

7.9 Board pictures

- Board pictures to be taken before the October board meeting at 4:30

8 IN-CAMERA ITEMS

NO ITEMS

9 ADJOURNMENT

MOVED by Trustee Campbell that the meeting be adjourned at 7:00 pm

CARRIED

Chair Signature on file

Trustee Signature on file

NEXT REGULAR BOARD MEETING OCTOBER 10, 2018 AT 5:30 P.M. IN THE LETHBRIDGE PUBLIC LIBRARY COMMUNITY MEETING ROOM, MAIN BRANCH