

An Organizational meeting of the Lethbridge Public Library Board was held at 5:30 pm Wednesday, January 10, 2018 in the Staff Meeting Room at the Lethbridge Public Library.

Present from the Board: Allan Quinton, James Chymboryk, Wendy Kalkan, Derrick Antson, Linda Erickson, Brendan Cummins, Ross Djuve
Regrets from the Board: Luke Bendkowski, Melanie De Quadros
Present from Administration: Terra Plato (*CEO*)
Debi Charlesworth (*Manager: Corporate Services*)
Barb Longair (*Manager: Public Services*)
Recording Secretary: Kat Short (*Executive Assistant*)
Guests: Jenn Schmidt-Rempel (*Manager: Marketing & Social Media*)

1. CALL TO ORDER

- The Chair called the meeting to order at 5:30 p.m.
- The Chair moved 4.1.6.1., Terms of Reference Draft for Approval, from the Regular Board meeting agenda to the Organizational meeting as agenda item 5.6

2. INTRODUCTION OF NEW MEMBERS

2.1 New Trustee Appointments

- A. Quinton announced the appointment of new Trustee: James Chymboryk

2.2 Reappointments

- A. Quinton confirmed the reappointment of Trustee Linda Erickson

3. REPORT FROM NOMINATIONS COMMITTEE – NOMINATIONS FOR CHAIR

3.1 Election of Chair

- A. Quinton remains as the chair

4. REPORT FROM THE NOMINATIONS COMMITTEE – NOMINATIONS FOR VICE-CHAIR

5. NAMING OF STANDING COMMITTEE MEMBERS

5.1 Board/Director Relations Committee (Chair and Vice-Chair)

- As recognized by procedure, the Chair and Vice Chair, A. Quinton and R. Djuve become members of the Board/Director Relations Committee.

5.2 Governance Committee

- D. Antson and B. Cummins will continue to represent the Library Governance Committee.

5.3 Library Advancement Committee

- L. Erickson, W. Kalkan and J. Chymboryk will represent the Library Advancement Committee.

5.4 Strategic Planning Committee

- W. Kalkan and D. Antson will represent the Strategic planning committee

5.5 Finance Committee

- Ross Djuve and Luke Bendkowski, will represent the Library Finance Committee

5.6 100th Anniversary Planning Committee Terms of Reference Draft for approval

- Trustee Cummins presented the Terms of Reference
- B. Cummins will stand as Chair, L. Erickson will represent the Advancement committee

MOVED by Trustee Cummins and SECONDED by Trustee Kalkan that the Board approve the 100th Anniversary Planning Committee Terms of Reference as presented

CARRIED

The Board Chair and CEO also sit on all committees *ex officio*.

6. COMMITTEES Meeting schedules review:

- Library Advancement Committee
 - *As determined between committee chair and CEO*
- Strategic Planning Committee
 - *As determined between committee chair and CEO*
- Board/Director Relations Committee
 - *Each Friday immediately preceding Board meeting*
- Governance
 - *As determined between committee chair and CEO*
- Finance Committee
 - *first Wednesday of the month currently at 4:30*

7. COMMITTEE REVIEW OF 2016 PROPOSED TERMS OF REFERENCE AND GOALS AND OBJECTIVES

- 7.1 All Committees will review their respective Terms of Reference and Goals and Objectives at their next scheduled Committee Meetings

8. LPL EXTERNAL APPOINTMENTS

8.1 Chinook Arch Regional Library Board

- 8.1.1 W. Kalkan will remain as the Board representative

8.2 Friends of the Library

- 8.2.1 W. Kalkan will represent the Board; J. Chymboryk will act as alternate

9. OTHER ORGANIZATIONAL BUSINESS

10. ADJOURNMENT

MOVED by Erickson that the meeting be adjourned at 5:54p.m.

CARRIED

Chair: _____

Trustee: _____