

An Organizational meeting of the Lethbridge Public Library Board was held at 5:30 pm Wednesday, January 9, 2019 in the Community Meeting Room at the Lethbridge Public Library.

Present from the Board: Allan Quinton, James Chymboryk, Wendy Kalkan, Craig Brown, Linda Erickson, Sean Hubbell, Jennifer Gullage-Payne, Ross Djuve, Mark Campbell

Regrets from the Board:

Present from Administration: Debi Charlesworth (*Manager: Corporate Services*)

Regrets from Administration: Terra Plato (*CEO*)
Barbara Longair (*Manager: Public Services*)

Recording Secretary: Kat Short (*Executive Assistant*)

Guests: Jenn Schmidt-Rempel (*Manager: Marketing & Social Media*)

1. CALL TO ORDER

- Debi Charlesworth called the meeting to order at 5:30 p.m.

- 1.1 The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future.

2. INTRODUCTION OF NEW MEMBERS

- 2.1 New Trustee Appointments
Introductions of Craig Brown, Sean Hubbell, Jennifer Gullage-Payne

- 2.2 Reappointments

3. REPORT FROM NOMINATIONS COMMITTEE – NOMINATIONS FOR CHAIR

- 3.1 Election of Chair

- Trustee Chymboryk as head of the Nominations Committee called for the nominations report for the position of Board Chair for the 2019 term of office. Trustee Chymboryk stated that Allan Quinton allowed his name to stand. He then asked for nominations from the floor a first time, a second time, and a third time. As there were no further nominations for the position, Allan Quinton was acclaimed Board Chair.
- Trustee Erickson moved the nomination ceased

4. REPORT FROM THE NOMINATIONS COMMITTEE – NOMINATIONS FOR VICE-CHAIR

- 4.1 Election of Vice-Chair

- Trustee Chymboryk as head of the Nominations Committee called for the nominations report for the position of Vice-Chair for the 2019 term of office.

Trustee Chymboryk stated that Ross Djuve allowed his name to stand. He then asked for nominations from the floor a first time, a second time, and a third time. As there were no further nominations for the position, Ross Djuve was acclaimed Vice-Chair.

- Trustee Erickson moved the nomination ceased
- Allan Quinton assumed the chair for the remainder of the Organizational Meeting.

5. NAMING OF STANDING COMMITTEE MEMBERS

5.1 Board/Director Relations Committee (Chair and Vice-Chair)

- As recognized by procedure, the Chair and Vice Chair, Allan Quinton and Ross Djuve, become members of the Board/Director Relations Committee.

5.2 Governance Committee

- Trustees Craig Brown, Ross Djuve and Sean Hubbell will represent the Library Governance Committee.

5.3 Library Advancement Committee

- Trustees Erickson, Kalkan and Chymboryk will represent the Library Advancement Committee.

5.4 Strategic Planning Committee

- Trustees Kalkan and Gullage-Payne will represent the Strategic Planning Committee.

5.5 Finance Committee

- Trustees Hubbell, Brown and Chymboryk will represent the Finance Committee

5.6 100th Anniversary Planning Committee (Minimum one Trustee to Chair)

- Trustees Kalkan and Erickson will represent the Library 100th Anniversary Planning Committee with Trustee Kalkan acting as Chair.

The Board Chair and CEO also sit on all committees *ex officio*.

6. COMMITTEES MET TO SET COMMITTEE SCHEDULES FOR THE 2019 YEAR

- Library Advancement Committee
 - *Meeting time and date to be determined by committee as needed*
- Strategic Planning Committee
 - *Meeting time and date to be determined by committee as needed*
- Board/Director Relations Committee –*will meet in the week prior to Board meeting*
- *Governance – as required*
- Finance Committee –*first Wednesday of the month at 5:30*

7. COMMITTEE TERMS OF REFERENCE REVIEW

- 7.1 Terms of reference for each committee will be reviewed at the committee level with changes to be brought to the Board for approval

8. LPL EXTERNAL APPOINTMENTS

8.1 Chinook Arch Regional Library Board

- 8.1.1 Trustee Kalkan will represent the Board

8.2 Friends of the Library

- 8.2.1 Trustee Kalkan will represent the Board; Trustee Gullage-Payne will act as alternate

9. OTHER ORGANIZATIONAL BUSINESS

- 9.1.1 Trustee Erickson will represent the Board on The Word On The Street committee

10. ADJOURNMENT

MOVED by Trustee Brown that the meeting be adjourned at 5:47p.m.

CARRIED

Chair: _____

Trustee: _____