

A regular meeting of the Lethbridge Public Library Board was held in the Community Meeting Room on Wednesday, February 9, 2011 at 5:30 p.m.

**Present from the Board:** D. Hunt, W. Robbins, E. Sterenberg, D. Nussbaumer, Alderman  
F. Ellis, M. Watson, R. Cooney, V. Mensch, P. Portlock  
**Regrets:** B. Moen  
**Present from Administration:** T. Gniissios (*Director & CEO*)  
C. Wilson (*Associate Director: Public Services*)  
**Regrets:** D. Charlesworth (*Manager, Corporate Services*)  
**Recording Secretary:** B. Stuart (*Executive Secretary*)

**1. CALL TO ORDER**

The Chair called the meeting to order at 5:30 pm. The presence of a quorum was confirmed.

The Chair welcomed new Board Trustee, Peter Portlock. The Chair also welcomed new Trustees Bob Cooney and Vic Mensch to their first regular Board meeting.

**2. APPROVAL OF THE AGENDA**

**MOVED by R. Cooney and SECONDED by E. Sterenberg** that the Agenda be approved.

**CARRIED**

**3. APPROVAL OF THE MINUTES**

3.1 Regular Board Meeting, December 9, 2010

There was one amendment to the minutes – paragraph 5.2, “*March 2011*” to read “*March 2010*”.

**MOVED by V. Mensch and SECONDED by E. Sterenberg** that the minutes from the December 9, 2010 Board meeting be approved as amended

**CARRIED**

**4. AUTOMATIC APPROVAL AGENDA**

4.1 Reports of Standing Committees

- Strategic Planning (*no report*)
- Public Advocacy (*no report*)
- Board/Director Relations (*no report*)
- Policy (*no report*)

4.2 Chinook Arch Regional Library System Reports

- World Café
  - Many interesting ideas from the regional libraries

4.3 Administration Reports

- General & Administrative Report
  - The Director advised the Board of The Word On the Street event which will take place in Lethbridge on September 25.
  - The event announcement will take place at The Crossings on March 2 and everyone is welcome to attend

4.4 Board Correspondence

4.5 The Friends of the Library Update

- W. Robbins has been appointed the Library Board representative
- The President of the Friends has resigned effective in April.

4.6 Motion to Approve Written Reports:

**MOVED by W. Robbins and SECONDED by R. Cooney** that the Board accepts the written report in Section 4 of the Agenda.

**CARRIED**

**5 ACTION MOTIONS ARISING FROM REPORTS – NONE**

**6 DIRECTOR CONSTRAINT COMPLIANCE REPORT**

**6.1 COMPENSATION AND BENEFITS, EXECUTIVE SUCCESSION, STAFF RELATIONS** (*in camera*)  
(*moved to 9.2*)

**7 BOARD EDUCATION**

7.1 Policy Type: I: Ends, 1. Policy Title: Vision, Page 21 of the Board Handbook

7.2 Policy Type: I: Ends, 2. Policy Title: Mission, Page 22 of the Board Handbook

- W. Robbins gave an overview

**8 OTHER BUSINESS**

**8.1 CONFERENCES**

**BOARD RETREAT:**

- The Chair asked for feedback from the Board retreat held in January.
- Trustees were impressed with the presentation from Punch Jackson.
- They were particularly impressed with the presentation from Senior Management and asked that the Director convey the Board's comments.
- She also said that the management's presentation is something the Trustees may want to consider as a way to organize their own thoughts.

**JASPER LIBRARY CONFERENCE:**

- The Chair recommended that Trustees attend – Bob Cooney, Moira Watson and Donna Hunt will be attending – April 28-May 1, 2011

**SOUTHERN ALBERTA LIBRARY CONFERENCE:**

- March 4 and 5, 2011
- Co-sponsored by the Lethbridge Public Library
- The Chair asked that Trustees wanting to attend contact Barbara Stuart.

**8.2 CEO EVALUATION**

- The Chair handed out evaluation forms to the Trustees and asked that they complete and return them to her by February 16, 2011. They can also be emailed to her.

**8.3 KIOSK LEASE**

- The Director advised that the Lease is signed. There are problems with getting additional power to the kiosk area at The Crossings.

**9. IN-CAMERA ITEMS**

**MOVED by M. Watson and SECONDED by F. Ellis** that the Board go *In Camera* at 5:58 p.m. to discuss Board Priorities

**CARRIED**

**9.1 BOARD PRIORITIES**

**9.2 CONSTRAINT REPORTS : COMPENSATION AND BENEFITS, EXECUTIVE SUCCESSION, STAFF RELATIONS**

**MOVED by R. Cooney and SECONDED by F. Ellis** that the Board move *out of camera* at 6:55 p.m.

**CARRIED**

**10. ADJOURNMENT**

**MOVED by W. Robbins** that the meeting be adjourned at 6:57 p.m.

Chair \_\_\_\_\_

Director \_\_\_\_\_

**NEXT BOARD MEETING: WEDNESDAY, MARCH 9, 2011 AT 5:30PM**