



Request for Reconsideration of Library Materials

Item Information

Title: _____

Item type: (Please Circle One) **Book** **Movie** **Music** **Toy** **Program** **Other:** (Please Specify) _____

Call Number: _____

Author: _____

Publisher / Distributor (if known): _____

Customer Information

Request Initiated By: _____

(Print Name Please)

(Street)

(City / Town / Village)

(Postal Code)

Phone Number: _____ Email Address: _____

Complaint Represents:

Individual

Organization. Name of Organization: _____

1. **What do you object to in this title?** (Please be specific, cite pages, scenes or track numbers)

2. **Have you examined the entire resource?** _____

3. **What do you feel might be the result of viewing / reading / listening to this material?**

4. **For what age group would you recommend this title?** _____

5. **Have you read any reviews of this title?** _____

6. **What would you like your Library to do about this title?**

_____ withdraw it from all patrons.

_____ re-evaluate the place of this title in the Library.

7. **Other comments, if any?** _____

Please submit this request to the Manager, Public Services. Serious consideration of this request will take time. A written reply will be sent to you.

Date: _____

(Signature)

Note: By signing and submitting this form you have agreed to have read the Lethbridge Public Library's Board Policy LB17 Intellectual Freedom and Access to Information.

This information is collected under the authority of the Libraries Act and the Freedom of Information and Protection of Privacy Act (FOIP). The information provided will be used for library business only and may be shared with other libraries.

INTELLECTUAL FREEDOM AND ACCESS TO INFORMATION

PURPOSE

The purpose of this policy is to describe the access to information at the Lethbridge Public Library.

PERSONS AFFECTED

City of Lethbridge Library Board Trustees/Library employees/Library volunteers/City of Lethbridge

POLICY STATEMENT

The City of Lethbridge Library Board adopts the Canadian Library Association's Statement on Intellectual Freedom, as well as its position statement on Access to Information and Communication Technology (ICT).

The Canadian Library Association's Statement on Intellectual Freedom, as approved by Executive Council June 27, 1974 and amended November 17, 1983 and November 1985 is as follows:

All persons in Canada have the fundamental right, as embodied in the nation's Bill of Rights and the Canadian Charter of Rights and Freedoms, to have access to all expressions of knowledge, creativity and intellectual activity, and to express their thoughts publicly. This right to intellectual freedom, under the law, is essential to the health and development of Canadian society.

Libraries have a basic responsibility for the development and maintenance of intellectual freedom.

It is the responsibility of libraries to guarantee and facilitate access to all expressions of knowledge and intellectual activity, including those which some elements of society may consider to be unconventional, unpopular or unacceptable. To this end, libraries shall acquire and make available the widest variety of materials.

It is the responsibility of libraries to guarantee the right of free expression by making available all library's public facilities and services to all individuals and groups who need them.

Libraries should resist all efforts to limit the exercise of these responsibilities while recognizing the right of criticism by individuals and

groups.

Both employees and employers in libraries have a duty, in addition to their institutional responsibilities, to uphold these principles.

The Canadian Library Association's Position Statement on Access to Information and Communication Technology (ICT), as approved by Executive Council June 18, 1994, amended May 29, 2012 and affirmed at CLA AGM June 1, 2012 is as follows:

Preamble

CLA views the Internet and other publicly available ICT networks as public goods essential to participation in a democratic and information-driven society. Therefore, CLA recognizes that access to ICT is an essential part of the universal access to information that Canadian libraries provide and support.

CLA and its members will co-operate with governments, agencies, industry and other organizations to ensure that these fundamental rights are represented in all policies and laws governing access to and dissemination of information via ICT.

All Canadians have the right to:

1. Universal, Equitable, and Affordable Access to Robust ICT networks

1.1. Access to high-speed ICT networks should be available and affordable to all regardless of factors such as age, religion, ability, gender, sexual orientation, social and political views, national origin, economic status, location and level of information literacy.

1.2. Special efforts should be made to ensure equity of access in rural and remote areas and access to inclusive technologies for people with disabilities.

1.3. A public policy framework should support the development of ICT infrastructure that meets high standards of speed, reliability and universality.

2. Access to Information Literacy

2.1. Everyone should have the opportunity to acquire the necessary skills to find and use information using ICT.

3. Open Access to Information

3.1. Open access to information should be encouraged at all levels of government and in all publicly-funded institutions. This information should be available free of charge with as little restriction on re-use and modification as possible

3.2. Government and public institutions should take responsibility for archiving information in order to preserve collective memory.

4. Freedom of Expression

4.1. Individuals have the right to create, share, exchange, access and receive the widest range of ideas, information and images.

4. 2. Public policy should encourage neutrality of traffic flow on ICT networks, neither privileging nor restricting information based on content or type. Libraries and other knowledge organizations should encourage the development and use of neutral search and retrieval mechanisms.

5. Privacy

5.1. Privacy of personal information on ICT networks should be carefully protected by legislation.

5.2. In all situations, there should be a written statement outlining the purpose for which personal data is collected. The collection of personal information should be limited to that which is necessary for the purposes identified by the organization. Consent should be required for the collection of personal information and the subsequent use or disclosure of this information.

5.3. This data should not be traded or sold without the express written permission of the individual affected. Information about privacy policies and mechanisms should be easily accessible and all changes to these should be made on an "opt-in" basis.

5.4. Individuals should have the right to examine their own personal

information collected by government, public bodies and corporations and to have mistakes corrected, both without charge.

REFERENCES

- Province of Alberta *Freedom of Information and Protection of Privacy Act*
- Lethbridge Public Library *Public Behaviour in the Library Policy and Internet Access Policy and Guidelines*
- *Canadian Library Association Position Statement on Intellectual Freedom*
 - Approved by Executive Council June 27, 1974; Amended November 17, 1983; and November 18, 1985

REVISION HISTORY

- July 31, 2012: New policy
- March 12, 2014: Revised