

An organizational meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday, January 12, 2022 via Zoom.

Present from the Board: Craig Brown, Donna Linn, Wendy Kalkan, Terrence Lazarus, Angela Viola, James Chymboryk, Daphne Hendsbee, Brendan Cummins

Regrets from the Board: Carol Koran

Absent from the Board:

Present from Administration: Terra Plato (*CEO*)
Michelle Dyke (*Senior Manager: Public Services*)

Regrets from Administration: Debi Charlesworth (*Manager: Corporate Services*)

Recording Secretary: Kat Short (*Executive Assistant*)

Guests:

1. CALL TO ORDER

- The CEO called the meeting to order at 5:31 pm

1.1. Acknowledgement statement

The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future

2. INTRODUCTION OF NEW MEMBERS

2.1. New Members: Brendan Cummins, Donna Linn, Terrence Lazarus, Daphne Hendsbee

Welcome and introductions to the new Board members

2.2. Reappointments: Craig Brown

3. REPORT FROM THE NOMINATIONS COMMITTEE – NOMINATIONS FOR CHAIR

3.1. Election of Chair

- Trustee Chymboryk, as head of the Nominations Committee, called for the nominations report for the position of Chair for the 2022 term of office. Trustee Chymboryk stated that Craig Brown had let his name stand for Chair. He then asked for nominations from the floor a first time, as second time and a third time. As there were no further nominations for the position, Craig Brown was acclaimed Board Chair.
- Trustee Chymboryk moved the nomination ceased
- Craig Brown assumed the Chair for the remainder of the Organizational meeting

4. REPORT FROM THE NOMINATIONS COMMITTEE – NOMINATIONS FOR VICE CHAIR

4.1. Election of Vice-Chair

- Trustee Chymboryk, as head of the Nominations Committee, called for the nominations report for the position of Vice-Chair for the 2022 term of office. Trustee Chymboryk stated that Trustees Viola and Koran had let their names stand for Vice-Chair. He then asked for nominations from the floor a first time, a second time and a third time. Trustee Koran had informed Trustee Chymboryk that should any other Trustee put their name forward, she would withdraw her name from consideration. Trustee Viola was acclaimed as Vice-Chair
- Trustee Chymboryk moved the nominations ceased

5. NAMING OF COMMITTEE MEMBERS

- 5.1. Board/CEO Relations Committee (automatic – Chair and Vice-Chair)
- 5.2. Governance Committee (Minimum of two Trustees)
- Trustees Linn and Lazarus will represent the Governance Committee
- 5.3. Library Advancement Committee (Minimum of two Trustees)
- Trustees Hendsbee and Kalkan will represent the Advancement Committee
- 5.4. Strategic Planning Committee (Minimum of two Trustees)
- Trustees Viola, Lazarus and Koran will represent the Strategic Planning Committee
- 5.5. Finance Committee (Minimum of two Trustees)
- Trustee Chymboryk and Cummins will represent the Finance Committee

6. COMMITTEE MEETINGS SCHEDULE REVIEW:

- Board/CEO Relations Committee – *(Friday at noon, immediately preceding Board Meeting)*
- Finance Committee – *(first Wednesday of the month, 4:30pm or 5:30pm)*
- Library Advancement Committee – *(as determined between committee chair and CEO)*
- Strategic Planning Committee – *(as determined between committee chair and CEO)*
- Governance Committee – *(as determined between committee chair and CEO)*

7. COMMITTEE TERMS OF REFERENCE REVIEW

- 7.1 To be completed by each standing committee at first meeting

8 LPL EXTERNAL APPOINTMENTS

8.1 Chinook Arch Regional Library Board – LPL Board Representative

- 8.1.1. One appointment – Three Year Term: (2020-2022) – Wendy Kalkan appointed 2020

8.2. Friends of the Library

- 8.2.1. One appointment, one alternative

- Trustees Kalkan will represent the Board, Trustee Linn will connect with Trustee Kalkan to learn more and possibly act as alternate

9 OTHER ORGANIZATIONAL BUSINESS

10 ADJOURNMENT

MOVED by Trustee Chymboryk that the meeting be adjourned at 5:52 pm

CARRIED

Chair _____

Trustee _____