

PROCUREMENT

PURPOSE

The City of Lethbridge Library Board has a mandate to provide library services to the city. Policies are essential in providing substance to this mandate. The purpose of this policy is to provide a framework for administrative purchasing policies for expenditures that are included in approved budgets or otherwise authorized by the City of Lethbridge Library Board or the City of Lethbridge.

This policy mirrors the spirit and intent of the City of Lethbridge Procurement policy (CC5) and should be kept current with updates to that policy.

PERSONS AFFECTED

City of Lethbridge Library Board/Library employees/Library volunteers/contracted employees

POLICY STATEMENT

It is the policy of the City of Lethbridge Library Board to ensure best value for the corporation through strong procurement processes that are open and transparent. The CEO will develop operational policies to meet the requirements of the Library and the City of Lethbridge.

REFERENCES

- Province of Alberta *Municipal Government Act*
- Province of Alberta *Libraries Act*

REVISION HISTORY

- March 12, 2014: New policy
- December 13, 2017: Revised
- February 23, 2021: Reviewed